



We are pleased to announce that exhibiting opportunities are now available for the upcoming Annual USCLC Workshop to be held Thursday, February 28, 2019 at the Marriott Marquis (901 Massachusetts Avenue, NW - Washington, DC 20001).

The United States Cutaneous Lymphoma Consortium (USCLC) is a multidisciplinary society of investigators and practitioners focused on the study and the management of cutaneous lymphomas. The USCLC comprises US institutions with multimodality research programs in cutaneous lymphoma, providing a forum and a collaborative platform for research initiatives, from outcome studies to clinical trials. The USCLC hosts a yearly interactive workshop focused on topical areas of research and practice in cutaneous lymphoma. The target audience includes dermatologists, medical oncologists, radiation oncologists, pathologists, transplantation specialists, and other clinicians who are involved in the diagnosis and treatment of patients with the cutaneous manifestations of cutaneous T-cell lymphoma.

The workshop is an affiliate meeting of the Annual Meeting of the American Academy of Dermatology and thus the draw is national. Invitations to the workshop will be distributed to practitioners nationwide. We anticipate 110-130 attendees.

Agenda Draft - The final full agenda will be sent at a later date.

6:00 – 7:00 am	Exhibitor setup - <i>Placement in the exhibit area will be pre-assigned.</i>
7:00 – 8:30 am	Breakfast Buffet
8:00 am – 5:00 pm	Workshop General Session
10:00 – 10:15 am	Break and Exhibit Viewing
11:45 am - 1:00 pm	Lunch Buffet and Business Meeting
2:45 – 3:00 pm	Break and Exhibit Viewing
3:15 – 5:00 pm	Exhibitor breakdown
7:00 pm	Reception and Dinner, offsite

Following are exhibitor support levels. Please the pages that follow which outline the benefits extended for each level.

- **Diamond** **\$40,000**
- **Platinum** **\$30,000**
- **Gold** **\$20,000**
- **Silver** **\$15,000**

Thank you for your participation and continued support of the USCLC, and look forward to seeing you at the workshop. Please feel free to contact the USCLC office if you have any questions.

Sincerely,
John A. Zic, MD
2017 – 2019 USCLC President

Ellen J. Kim , MD
2019 USCLC Program Chair



EXHIBIT LEVELS/BENEFITS

DIAMOND - \$40,000

- TWO 6' exhibit tables with priority placement in the exhibit area.
- Company description in conference app (50-words or less)
- Banner ad in conference app and two (2) push notifications in app
- Company logo on conference app and signage throughout the activity
- Company logo with live link on e-promotion and USCLC website Patron page
- Lunch Sponsor, company logo displayed during lunch
- Five (5) exhibit badges*
- Five (5) tickets to the reception/ dinner**

PLATINUM - \$30,000

- One 6' exhibit table with premium placement in the exhibit area.
- Company description in conference app (50-words or less)
- One (1) push notification in app
- Company logo on conference app and signage throughout the activity
- Company logo with live link on e-promotion and USCLC website Patron page
- Breaks Sponsor, company logo displayed during breaks
- Four (4) exhibit badges*
- Four (4) tickets to the reception/ dinner**

GOLD - \$20,000

- One 6' exhibit table in the exhibit area, assigned placement.
- Company logo on conference app and signage throughout the activity
- Company name with live link on e-promotion and USCLC website Patron page
- Breakfast Sponsor, company logo displayed during breakfast
- Three (3) exhibit badges*
- Three (3) tickets to the reception/ dinner**

SILVER - \$15,000

- One 6' exhibit table in the exhibit area, assigned placement.
- Company logo on conference app and signage throughout the activity
- Company name on USCLC website Patron page
- Two (2) exhibit badges*
- Two (2) ticket to the reception/ dinner**

*Exhibit badges include access to workshop classroom, CME, breakfast, breaks, lunch and web app (utilized on attendee's device - laptop, tablet, phone, etc. - which includes syllabus materials and speaker handouts.) **See exhibit level for # of reps permitted to the reception and dinner. Additional reception/dinner tickets may be purchased.

Add-ons:

Name Badge Lanyards - \$1000 - *Sponsor will produce and provide 150 lanyards*

Additional Table fee - \$1000

Additional Rep fee - \$300 - *fee does NOT include entry to reception/dinner*

Additional Reception/Dinner Ticket - \$200

United States Cutaneous Lymphoma Consortium

6134 Poplar Bluff Circle, Norcross, GA 30092 USA

Phone: +1-404-310-5866 | Fax: +1-305-422-3327 | www.usclc.org



Registrant Information

Company Name (as you want it to appear in the program)

Registration Contact Name

Mailing Address City State Zip

Email (req.) Phone Fax

Name Badges per Level: SILVER = 2, GOLD = 3, PLATINUM = 4, DIAMOND = 5

Main Onsite Contact | Name Badge 1 Email (req.)

Add'l Badge Name Email (req.)

Add'l Badge Name * Email (req.)

Add'l Badge Name * Email (req.)

Add'l Badge Name * Email (req.)

Payment Information

USCLC Tax ID # 26-1916362

Check *Please make payable to USCLC*

AMEX MC Visa Discover

Card Number Expiration Date CVV#

Name as it appears on the card

Billing Address

City State Zip

Submit Completed Forms & Payment

Online: http://www.usclc.org/meetings_exhibitors.php

Email: cathy@theassociationcompany.com

Fax: (305) 422-3327

Mail: USCLC | 6134 Poplar Bluff Circle, Ste 101, Norcross, GA 30092

Select Exhibit Level

- DIAMOND \$40,000
 PLATINUM \$30,000
 GOLD \$20,000
 SILVER \$15,000

Select Add-ons

- Name Badge Lanyards \$1000
Sponsor will produce and provide 150 lanyards.
- Additional Table fee \$1000
- Additional Rep fee
_____ x \$300
See # included with selected exhibit level selected. Fee does NOT include entry to reception/dinner
- Additional Reception/Dinner Ticket
_____ x \$200
See exhibit level for the amount of tickets included.

Registration Total

Exhibit Level Subtotal \$ _____

Add-on Subtotal \$ _____

TOTAL \$ _____

NOT INCLUDED IN EXHIBIT FEE

Power, internet and shipment handling fees are NOT included in the exhibit fee and if needed, are subject to add'l charge.

Questions should be directed to:

Cathy Jones

cathy@theassociationcompany.com

404-295-1525

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EXHIBITOR/SPONSOR SUPPORT AGREEMENT RULES & REGULATIONS

1. If purchased, each exhibitor at the USCLC Workshop will have an exhibit table.
2. Exhibitors are required to have a representative at their table at all times during exhibit hours.
3. Exhibitor set-up is 6:00 am – 7:00 am, Thursday, February 28, 2019 and break-down is 3:00 – 5:00 pm on Thursday, February 28, 2019.
4. All sound equipment must be regulated so that it does not disturb neighboring exhibits. USCLC reserves the right to determine at what point sound constitutes interference with others and must be discontinued. Due to regulations by the music industry regarding music at public meetings, conventions and shows, exhibitors may not play music during the trade show, either live or recorded.
5. Exhibitors will not be permitted to assign, sublet or share with others any part of the space allotted to them.
6. USCLC authorizes exhibitors to make retail sales of tangible personal property or service subject to sales tax. The exhibitor shall be solely responsible for any local, state or federal tax liability resulting from this contract or other tax implication arising from activities while exhibiting at the meeting.
7. Exhibit area must be kept clean. The floor and display areas must be clear of debris. Exhibitors will be liable for any extra clean-up costs incurred due to displays, food machines and other means.
8. Use of electrical current is confined to lighting or the operation of such equipment that is harmless, noiseless and does not release undesirable odors.
9. Objectionable practices by exhibitors or official suppliers should be reported immediately to USCLC management and not after the show is completed.
10. No children under 16 years of age will be allowed in the exhibit area at any time, unless accompanied by an adult.
11. It is agreed that USCLC and the host facility shall not be liable for any damage to, or destruction of, any exhibit from any cause or for the theft or disappearance of any exhibit or any property contained in or about the exhibit table area.
12. The exhibitor agrees to indemnify and hold harmless USCLC and the host facility or their employees or their representatives against any and all liabilities for damage, injury or loss to all persons and any and all claims arising out of acts or omissions of exhibitors, their employees or their representatives.
13. USCLC will only refund exhibitors who are pre-registered the cost of exhibit space and will not be held responsible or liable for charges or damages for any failure of performance due to acts of nature, labor disputes, and shortage of materials, governmental authority, or other circumstances beyond reasonable control of either party.
14. Neither USCLC nor the host facility maintains insurance covering property brought onto or stored on the facility's premises by exhibitors and it is the responsibility of the exhibitor to obtain or maintain such coverage at their own expense.
15. Exhibitors will not offer educational/training programs within the show facility simultaneous to the USCLC Workshop related programs.
16. This agreement includes a one-time list of pre-activity and post-activity attendees.

EXHIBIT SET UP/BREAK DOWN

17. All electrical work and electrical wiring must be approved and installed in accordance with regulations established by the officials of the Fire Marshal's Office.
18. No construction will be allowed at the sides or above the table that may obscure the view of any adjacent tables.
19. All materials used for decorating must be flameproof.



- 20. Construction and signs that are above 8 feet in height must be approved by the USCLC.
- 21. All applicable cities, county and state codes and ordinances must be complied with as well as those of the host facility.
- 22. Nothing shall be posted on, tacked, nailed or otherwise affixed to columns, walls, floors or other parts of the buildings, furniture or equipment.
- 23. In order to meet the set-up deadline, the USCLC management reserves the right to order labor to set-up any exhibit that is not in the process of being erected by 7:00 am, Thursday, February 28, 2019. The cost for this labor will be paid by the exhibitor. All exhibits must be fully broken down by 5:00 pm, Thursday, February 28, 2019.

REFUND POLICY

- 24. Cancellation for all registered exhibitors 30+ days prior to Thursday, February 28, 2019 is eligible for 50% refund.
- 25. Cancellation 29 days or less before Thursday, February 28, 2019 is NOT eligible for a refund.
- 26. The interpretation of all rules and regulations is the responsibility of the USCLC Board of Directors or their designated representative. All decisions of said group or representatives are final.

By signing this document, I agree and adhere to all policies and regulations. I guarantee payment in full due to the amount indicated on the exhibitor registration form. If for any reason, the USCLC Workshop must be cancelled, management is not liable for any costs other than entry space fees that are already pre-paid. If the date or location must be changed for any reasons beyond management’s control, it is agreed that the table fee is non-refundable as a date or location change will be provided. Should an exhibitor decide to cancel this agreement and not exhibit at the event, a 50% refund will be issued if cancelled 30+ days prior to Thursday, February 28, 2019. Cancellations 30 days or less before Thursday, February 28, 2019 are not eligible for a refund. Allow 6-8 weeks for refund processing.

Submission Checklist

- Registration Form
- Contract
- Payment

Signature _____

Print Name _____

Company _____

Title _____

Phone _____ Email _____